

LARGE HALL

MEETING ROOM

PLANNING AN EVENT?



The Castlegreen Community Centre is a GREAT place to hold your events. Weddings, shags, birthday parties, large family dinners, indoor yard sale etc. at a **very affordable cost!**

We also have a smaller meeting style room "SUNSET ROOM". Set with a board table and chairs to seat 10 people. It is a great space for any type of smaller business meeting, workshop or seminar.

When you rent the Hall or Sunset Room – You have full access and use of the entire kitchen, complete with a large fridge, microwave, 2 stoves, dishwasher, coffee urns, hot chafing dishes, utensils, dishes, etc. You also have access to our stereo system, podium, projector screen, microphone (upon request), tables and chairs (you must supply your own table cloths), 86 upholstered chairs available, (additional wooden chairs are available upon request). 18 Round tables (88in-90in table cloths) and 5 long rectangle tables (more rectangle tables available upon request, 2ftx8ft long). Maximum capacity seats 100 people.



To rent the Hall or the Sunset Room, we require a \$75.00 deposit (no alcohol served) upon your booking to secure the date requested. Minimum of a 4 hour rental charge of \$88.00 dollars and each additional hour is \$22.00 dollars. The remaining balance of hall fees is due in full no later than 2 weeks prior to the event.

Events serving alcohol require a \$250.00 dollar deposit upon your booking and payment in full no later than 2 weeks prior to the event. A hall rate fee of \$250.00 dollars is required plus \$25.00 dollars per additional hour. You must obtain a Special Occasions Permit and comply with the Liquor Control Act. We provide 2 Smart Serve certified bartenders for 6 hours at a cost of \$192.00.

A minimum of 14 days' notice of cancellation is required. Your deposit will be returned via Debit when the checklist and key has been returned, pending no of damage to the hall.

Call, email or stop by the Castlegreen Office to book today for your special Event!



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